

How do I add my passport to my pre-settled/settled status?



If you are a non-EEA citizen and your pre-settled/settled status is linked to your BRC and have not already added your passport to your account, this guidance is for you, make sure to follow it step-by-step.

- 1) Click on the following link: <https://www.gov.uk/update-uk-visas-immigration-account-details/update-your-ukvi-account> and then "Sign in".
- 2) Select the ID document that is currently linked to your pre-settled/settled status.

Sign in

What identity document did you use when you created your account?

If you have updated your identity document since you applied, you must use the details of the updated document to sign in.

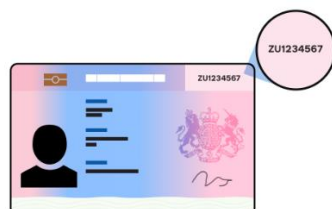
- Passport
- National identity card
- Biometric residence card or permit

Continue

- 3) Select the third option, "Biometric residence card or permit", then "continue".
- 4) Type in the BRC number, you can find it on the top-right corner of your card. Then click "continue".

Sign in

What is your biometric residence card or permit number?



Biometric residence card or permit number
For example, 120382978

Continue



5) Type your date of birth by using the DD/MM/YYYY format, then “continue”.

Sign in

What is your date of birth?

You should enter this as shown on your biometric residence card or permit.
For example, 31 3 1980.

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Continue

6) You will then have to choose the way you want to receive the verification code. If you no longer have access to both email address and telephone number that are linked to your status, you will have to recover it: click on “I no longer have access to my phone and email” and follow the instructions.

Sign in

How do you want to receive a security code?

- Send a text message (SMS) to
- Send an email to

Continue

[I no longer have access to my phone and email](#)

7) Insert the verification code and click “continue”.

Sign in

Check your phone

We have sent a 6-digit security code to:

You need to use this code within 10 minutes or it will expire.

If you have not received a security code, make sure the phone number is correct.

It may take a few minutes to arrive.

Security code

Continue

[Resend security code](#)

8) You will see the following on your screen:

Update account details

Personal details

Personal details

Name [REDACTED] [Change](#)

Date of birth [REDACTED] [Change](#)

Photo

This is the photo other people will see when you prove your immigration status.

9) Scroll down a bit and click "Add a new identity document":

Identity document

This identity document is linked to your immigration status. If you travel to the UK, you must make sure that it is in date and can be used to enter the UK. [Check which documents you can use on GOV.UK \(opens in a new tab\).](#)

You can add a new identity document if you want to use it to travel.

[Add a new identity document](#)

BRC

Number [REDACTED]

Nationality [REDACTED]

10) If your personal details have not changed, click "No, my personal details have not changed" and continue, you will not need to send your document to the Home Office. However, if they have changed, click the first option and, at the end of the online procedure, you will need to send your passport via post to the Home Office for verification.

Add an identity document

Have your personal details changed on your new identity document?

These are the details on your account:

Name: [REDACTED]
Nationality: [REDACTED]
Date of birth: [REDACTED]

- Yes, my name, nationality or date of birth has changed
- No, my personal details have not changed

Continue

11) Make sure you have a picture of your passport ready. It must follow the requirements, see below:

Add an identity document

Before you continue

Follow these steps to add an identity document to your account.

1. Upload a photo or scan of your new identity document

This process will be faster if the photo clearly shows the machine-readable zone (MRZ).

▶ [What is the MRZ?](#)

2. Check that the photo or scan meets the requirements

If the photo does not meet the requirements, we will tell you how to fix it before you try again.


3. Check the details are correct

If we cannot read the document details from the photo or scan, you will be asked to enter them manually.

4. Submit your request

You will get an email when your identity document has been added to your account, or if there is a problem with your request.

Continue

 Warning If you do not do anything for 20 minutes, the service will time out.

12) Select "Passport" and continue.

What type of identity document are you adding?

Your identity document cannot have expired.

- Biometric residence card
- Biometric residence permit (BRP)
- Passport

Continue

13) Upload your passport's picture and continue.

Upload or take a photo of your passport

You will be able to check if your photo meets our requirements on the next page.

The photo must be:

- unaltered by effects or filters
- original, not a screenshot or photocopy
- in colour
- horizontal (landscape)
- a jpg or jpeg file

Upload or take a photo

Choose file WhatsApp Image 2024-11-23 at 12.37.36.jpeg

Continue

14) Check that the details inserted are correct and submit your update request.

**Your update request has
been sent**

We have sent you an email confirming we received your request.

The update is not automatic, the Home Office will review your request and notify you via email when it has been approved or if there is an issue. Make sure that your status is updated with your current contact details and check your inbox and spam folder regularly.

Once the update has been confirmed, you'll have to use your passport details to login into your UKVI account. Make sure you bring it with you when you travel.



Settled is a charity that aims to help vulnerable EU citizens in the UK to apply to the EU Settlement Scheme. We work with a network of volunteers across the country.

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